

**2024 HUNTINGDON COUNTY  
COMMUNITY IMPROVEMENT AWARD  
INSTRUCTIONS FOR  
2023 PROJECTS**

The Community Improvement Award is sponsored by the Huntingdon County Chamber of Commerce and the Huntingdon County Planning Commission. The Huntingdon County Community Improvement Award is intended to recognize excellence in development. **New building construction, or substantial rehabilitation, subdivision and land development, and park and open space projects are eligible. Nominations are being accepted between November 1, 2023 and January 8, 2024.**

1. Criteria: Community Improvement Awards are based on both the visual and environmental impact of the project. The awards will be judged on how the project:
  - a. Enhances the attractiveness of Huntingdon County.
  - b. Is compatible with the site area and environment.
  - c. Shows creativity/innovation in design and use of materials.
  - d. Enhances the quality of life, including job creation.
  - e. Exhibits the principle of sustainability.
2. Other Criteria:
  - The project must be located in Huntingdon County.
  - The **New Construction Category** includes any type of new construction of buildings of all types.
  - The **Preservation Category** includes the restoration, preservation and/or rehabilitation of buildings of all types to retain historic character.
  - The **Community Spirit Category** includes the recognition of individuals and organizations that have made a significant contribution to Huntingdon County in the field of community development.
  - A **Special Merit Award** may be made for projects, persons or groups that demonstrate outstanding achievement on their own merits.
  - A project may be nominated by anyone, including the owner or an employee of the owner.
  - A project may include multiple funding sources, including public and private.
  - The **project must be complete at the time of nomination.**
3. Sustainability Principles:
  - Direct development toward existing communities
  - Create walkable neighborhoods
  - Preserve open space, farmland and critical environmental areas
  - Create housing choices
  - Encourage a mixture of land uses
  - Provide transportation choices

4. The award process is a two-stage process, short form nomination and later detailed application. Complete the enclosed Huntingdon County Community Improvement Award Nomination Form. Please be sure to include the following information:
  - a. Address of project being nominated and contact person if possible.
  - b. Description of project and nomination category
  - c. Photographs of the nominated project are desirable but not required.
5. **Mail the nomination form:**  
Huntingdon County Chamber of Commerce  
500 Allegheny Street  
Huntingdon, PA 16652  
Phone: (814) 643-1110  
E-mailed forms will also be accepted if sent to [mhuntsman@huntingdonchamber.com](mailto:mhuntsman@huntingdonchamber.com). If you intend to deliver the nomination form, please email MacKenzie at the email address above to arrange a time.
6. **Nominations are due no later than 4:00 PM on January 8, 2024.** Nominations must state the person or project being nominated, a description of the eligible project or activity and the name and contact information of the person making the nomination.
7. **Full applications are due no later than 4:00 PM on February 8, 2024.** The full application form and photographs are required by this date.
8. Applications will be reviewed by a project review committee on February 15, 2024. **PROJECT APPLICATIONS RECEIVED AFTER THE DUE DATE WILL NOT BE CONSIDERED.** Nomination materials become the property of the review committee and will not be returned.
9. Winners will be announced at the Huntingdon County Planning Commission Annual Meeting on March 8, 2024.
10. The decision of the judges is final. The judges may determine that no award will be given in certain categories if nominations are not worthy of an award.