

Huntingdon, Pa.  
Tuesday February 1, 2011  
4-2011

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date in the Commissioners Meeting Room with the following being present: Commissioners Kough Pittenger, Hoover, and Fluke; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Treasurer, Rich Irvin; Fiscal Supervisor, Sherri Rogers; MHMR Administrator, Chris Wysocki; Warden, Duane Black; Richard Stahl, Planning Director; Maureen Safko, Grant Administrator; Jeff Gill, Altoona Mirror; George Germann, The Daily News; and visitors Bruce Pergament, Gary O'Korn, Ginny Cooper, Valerie Long, Joan and Jim Cassatt.

The meeting was called to order at 9:32 a.m. by Chairman Hoover followed by Prayer led by Michelle Cerett and the Pledge of Allegiance to the Flag led by Commissioner Fluke.

There were no additions or corrections to the January 25<sup>th</sup> minutes.

It was moved by Commissioner Kough Pittenger seconded by Commissioner Fluke and carried (Hoover, yes; Fluke, yes; Kough Pittenger, yes) to approve the minutes of the January 25<sup>th</sup> meeting.

It was moved by Commissioner Fluke seconded by Commissioner Kough Pittenger and carried (Fluke, yes; Kough Pittenger, yes; Hoover, yes) to approve payment of invoices for the last two weeks.

There were no addition to the agenda today.

There were no public comments today.

There were no matters to be addressed by the Solicitor today.

The first item on the agenda today was Treasurer, Rich Irvin and Fiscal Supervisor, Sherri Rogers. Commissioner Hoover had asked at a previous meeting that Rich and Sherri provide a report on the financial state of the County. Rich provided information on three categories; state of the County balances, annual required contribution for the County retirement system and the funding for the Bailey building. As of 12/31/2010, the general fund had a balance of \$133,742.41, and money invested in the amount of \$224,940.92 for a total available balance of \$358,683.33. The TRAN note was paid off at the end of December, 2010 and showed a zero balance. The amount drawn down on the line of credit for the Bailey building was \$2,400,000 and the balance due on the Domestic Relations building was \$1,085,164.98. This equals a total County debt of \$3,485,164.98. Revenues in 2010 were up \$1,166,125.00, which was mostly comprised of \$785,000 in tax revenue due to a millage increase, \$100,000 in State reimbursements and a \$303,186.00 increase received from the in lieu of taxes payment. Expenses in 2010 were \$951,026.00 more than expenses in 2009. The majority of those expenses were \$87,286.00 in administrative cost, \$309,169.00 in Judicial cost, \$288,143.00 in Corrections cost, \$176,000.00 contributed to the Retirement fund, \$200,000.00 in unfunded debt that was paid off in 2010 and \$179,347.00 that was returned to the 911 Wireless Fund. There was also a decrease in welfare payments of \$442,758.00 which affected the expenses. This consists of Children and Youth and appropriations to the Shirley Home. Rich commented on the Annual Required contribution (ARC) to the County Retirement system. The ARC is the amount the Actuary suggests the County contribute to the Retirement fund to keep it stable. The ARC has increased tremendously over the past few years due to the state of the economy. In 2005, the ARC was \$37,000.00 and the estimated ARC for 2011 was \$675,000.00. There was no contribution made to the retirement fund for many years. The County contributed \$176,000.00 in 2010 and has budgeted \$300,000.00 to be contributed in 2011. In 2008 alone, the County Retirement system lost \$3.3 million dollars.

Next on the agenda was Janet Hanks with a request to sign a contract with Landex, Inc. This is a new hardware/software program that will replace her Infocon system. This system is used widely throughout the State and is recommended by the Department of Revenue. Solicitor McManamon had some concerns on the termination terms of the contract. Therefore, this item was tabled until the Solicitor contacts Landex, Inc. for clarification.

Warden Duane Black presented the Commissioners with a request to hire two part-time Corrections officers. These positions were approved by the Prison Board last week. It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Kough Pittenger, yes; Hoover, no; Fluke, yes) to approve the hiring of Wesley Fouse and Travis Rogers. Their start dates are to be determined at a later date.

Chris Wysocki, Tri County MHMR Administrator was present today to provide the Board with a quarterly update. Chris also informed the Commissioners that there was an error brought to his attention on two of his income and expenditure reports for 2009/2010. These reports were returned to MHMR and need to be revised. The reports were previously approved at the Joinder meeting and Chris is now asking each Board separately for permission to amend and resubmit the reports. It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Hoover, yes; Fluke, yes; Kough Pittenger, yes) to grant Chris's request to revise and resubmit these reports.

It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Fluke, yes; Kough Pittenger, yes; Hoover, yes) to appoint Loretta Collins to the Citizens Advisory Board for a term of three years effective in November, 2010.

Rich Stahl and Maureen Safko requested preliminary approval of the CBDG three year plan. Upon preliminary approval of the plan, the projects will be advertised and a public hearing will be held. It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Kough Pittenger, yes; Hoover, yes; Fluke, yes) to provide preliminary approval of the CBDG three year plan.

Rich also presented the Commissioners with a Cooperation agreement with JC Blair for the Emergency Department Expansion project. Valerie Long from JC Blair was present to answer questions. JC Blair was granted \$1,000,000 through the Capital Redevelopment Assistance program to expand the Emergency Department. The County is required to act as the pass through entity for this funding. The agreement is for the transfer of the \$1,000,000 from the County to the Hospital. It also transfers the responsibility for the spending of the money to the hospital. It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Hoover, yes; Fluke, yes; Kough Pittenger, yes) to approve the Cooperation agreement with JC Blair hospital for the Emergency Department expansion.

The Commissioners were presented with a request to approve the hiring of Carla Isenberg for part time/as needed Elections Coordinator. This position is necessary due to the upcoming retirement of Sandy McNeal, current Elections Coordinator. It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Fluke, yes; Kough Pittenger, yes; Hoover, yes) to approve the hiring of Carla Isenberg with a start date to be determined.

The Commissioners received a request to sign the 2011 Public Defender contract for Fred Gutshall and Jennifer Habel. The contracts were reviewed and approved by the Solicitor. It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Kough Pittenger, yes; Hoover, yes; Fluke, yes) to approve the 2011 Public Defender contract with Fred Gutshall and Jennifer Habel.

The Commissioners signed four veteran allowances for Veteran burials.

There being no further business, it was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried to adjourn the meeting at 11:21 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

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Connie Kough Pittenger, Secretary

