

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Office with the following present via GoToMeeting: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; Planning Director, Jim Lettiere; Community Development Administrator, Stacia-Fe Gillen; Probation Director, Len Hahn; Treasurer, Susan Harry and Daily News Reporter Kylie Hawn.

The meeting was called to order at 9:30 a.m. by Commissioner Sather. Heather Fellman conducted roll call of all call-in participants and discussed policies and procedures for public comment during the meeting. All participants will be muted for the duration of the meeting except during public comment periods. During public comment periods, participants will be unmuted individually to ensure that everyone is heard. Prayer was led by Commissioner Sather and the Pledge of Allegiance to the flag was led by Commissioner Walls.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the December 15<sup>th</sup> Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no additions to the agenda.

Under announcements, Commissioner Thomas wished a Merry Christmas to everyone and a happy New Year. Stay safe and healthy and follow CDC guidelines during this pandemic. Commissioner Sather echoed these sentiments and asked that residents keep active duty military members who cannot be home for the holidays in their prayers.

There were no public comments.

There were no items to be addressed by the solicitor.

Under new business, consideration of approval was given for a cooperative agreement for janitorial services for the Domestic Relations department. The Courts have signed off on this agreement and are asking the Commissioners to sign off as well. Commissioner Thomas commented that this is for Title IV-D reimbursements for Domestic Relations offices. This agreement is for October 1, 2020 through September 30, 2025. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration of approval was given for a cooperative agreement for legal services for the Domestic Relations department. Both the Courts and the District Attorney have signed off on this agreement and are asking that the Commissioners sign off as well. This agreement is for October 1, 2020 through September 30, 2025. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Jim Lettiere, Planning Director, requested consideration of approval for a contract and notice to proceed for Runk LLC for the CDBG-funded Todd Township municipal building project. This project will involve renovations to meet ADA requirements. The total amount of this project is \$60,450. Runk LLC will have 90 days to complete the project. The notice of award is effective today. Commissioner Walls asked if this would be completely covered by CDBG funds. There is no cost to the County? Mr. Lettiere confirmed that that is correct. Commissioner Walls commented that it is good to get this funding out to smaller communities for projects that they would not normally be able to do on their own. He thanked the Planning office for their work on this project. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Len Hahn, Probation Director, requested consideration of approval for the Juvenile Court Judges Commission (JCJC) Juvenile Probation Service Grant Award Notification. The Commissioners have already previously signed this award notice with the understanding that the budget had not been passed for fiscal year 2021. There was only going to be 5 months' worth of payments under the original notification. Now that the state has recently passed the budget and approved all of the JCJC services, we can now get the additional \$32,190.56. This is for the period of July 1, 2020 through June 30, 2021. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration was given to approve the 2021 County Budget. Commissioner Thomas commented that a lot of hard work went into the creation of this budget and he feels that it is solid. Commissioner Walls commented that the conversion from cash-based accounting to accrual is completed and this has given us a better picture of the County's finances. He commented that the county is on good footing. Commissioner Sather commented that this budget is balanced and has no tax increase. We have worked with Susquehanna Financial Consulting and have completed the accounting methods conversion to bring the county into compliance with the state accounting requirements. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

There were no Matters for Action, Information, and Discussion.

There were 4 Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 9:53 a.m.

Minutes prepared by Heather Fellman, Deputy Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary