

**INVITATION FOR BIDS**  
**DIVEN PARK PHASE 1 IMPROVEMENTS PROJECT**  
**Huntingdon County Commissioners**  
**Mount Union, Huntingdon County, Pennsylvania**

The Huntingdon County Commissioners through the Huntingdon County Planning & Development Department will receive sealed bids, one (1) original for “**Diven Park Phase 1 Improvements Project**” at the Huntingdon County Planning & Development office located at 205 Penn Street, Huntingdon, PA until 11:00 a.m. prevailing time on Friday, May 13th, 2022, at which time and place, all bids will be publicly opened and read aloud in the conference room.

The project consists of the following work, but is not limited to, demolition, erosion control, macadam pavement, chain link fencing, concrete curbs and walks, seeding and mulching, and pavement markings.

A non-mandatory Pre-Bid Meeting will be held for prospective bidders at the Planning & Development office on Monday, April 25<sup>th</sup>, 2022, at 2:00 p.m.

A printed copy of the Contract Documents may be examined at the Huntingdon County Planning Office located at 205 Penn Street, Huntingdon, PA 16652 Monday-Friday from 8:30am-4:30PM. Bid Documents are available on jump drive as PDFs for a non-refundable charge of \$20, including shipping. The Bidding Documents may be obtained from the Issuing Office, during the hours indicated above. Checks shall be made payable to “Keller Engineers Inc.” Printed copies of the Bidding Documents may be available upon payment of a deposit of \$100. Upon request and receipt of the document deposit indicated above, plus a non-refundable shipping charge, the Issuing Office will transmit the printed Bidding Documents via delivery service. The shipping charge will depend on the shipping method selected by the prospective Bidder. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder’s date of receipt for the Bidding Documents. All bidders must be registered with the Issuing Office; partial sets of Bidding Documents will not be made available. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office. Inquiries regarding the Invitation for Bids may be made to the Huntingdon County Planning Office at (814)-643-5091 or to the Engineer, Keller Engineers Inc, at (814) 696-7430, (Adam Long); or via email at [along@keller-engineers.com](mailto:along@keller-engineers.com).

This project is funded in part by a Community Development Block Grant (CDBG). A certified check or bank draft payable to the order of The Huntingdon County Commissioners, or a satisfactory Bid Bond executed by the Bidder and an acceptable surety in an amount equal to ten percent (10%) of the total of the Bid, shall be submitted with each bid. The Bidder shall include the fully completed Non-Collusion Affidavit with the bid. A Performance and Payment Bond in an amount equal to 100% of the amount of the contract and issued by a corporate surety authorized to do business in the Commonwealth of Pennsylvania will be required to be furnished by the successful bidder. Davis Bacon wages rates do apply for this project. Compliance with Act 127 of 2012 requiring all contractors and subcontractors to use e-Verify for verification of employment eligibility for all employees will be required. Verification form shall be provided to the Huntingdon County Commissioner’s as a precondition of being awarded a contract.

In addition to the Equal Employment requirements of Executive Order 11246 regarding discrimination, the CONTRACTOR must establish a 6.9% goal for female participation and a 1% goal for minority participation in his/her aggregate on-site construction workforce for contracts in excess of \$10,000.

The Huntingdon County Commissioners are utilizing federal funds for this project and has adopted a Minority and Women Business Enterprise (MBE/WBE) in accordance with Executive Orders 11625, 12138, and 12432 and a Section 3 Action Plan in accordance with Title 24 Part 135 Code of Federal Regulations. As such, the bidders/offerors must submit documentary evidence of minority and women business enterprises and Section 3 business concerns who have been contacted and to whom commitments have been made. Documentation of such solicitations and commitments shall be submitted with the bid.

Moreover, the CONTRACTOR shall strive to meet the MBE goal of 5% and the WBE goal of 3% for contracts of \$25,000 or more. The Section 3 Action Plan applies to contracts of \$100,000 or greater and requires the CONTRACTOR to strive to meet the minimum participation level of 10% of the contract amount to be awarded to Section 3 business concerns, and 30% of all new hires shall be Section 3 residents. The County, in accordance with its Section 3 Action Plan, may provide a bid preference to a bidder who is a Section 3 business concern. MBE/WBE and Section 3 business concerns shall be afforded full opportunity to bid without discrimination.

Bids may be held by the County for up to 60 days from the date of opening for the purpose of reviewing the bids and investigating the qualifications of bidders prior to awarding the contract. The County reserves the right to reject any or all bids, to waive any irregularities, or to negotiate contract amounts.

Awards shall be made only to responsible bidders that possess the potential ability to perform successfully under the terms and conditions of this procurement. Consideration shall be given to such matters as bidder integrity, compliance with public policy, record of past performance and financial and technical resources when determining responsibility.



**Huntingdon County Commissioners**

Mark Sather  
Jeff Thomas  
Scott Walls

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