

Huntingdon, PA
Tuesday, September 25, 2018
35-2018

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls and Thomas; Chief Clerk, Michelle Barnett; Solicitor, Peter McManamon; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; Interim CYS Administrator, Nicole Leturgey; Planning Director, Mark Colussy; Community Development Grant Administrator, Melody Mason; Chief Tax Assessor, Ken Tucker; Mapping Director, Sean Houck; HCBI Executive Director, Robert Reitman and visitor Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Walls.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the September 18, 2018 Public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills pending the Treasurer's report.

There were two additions to the agenda.

Commissioner Walls announced the Spotted Lanternfly Meeting to be held October 1, 2018 in the Bailey Building Ballroom.

During the public comment period, Jim Cassatt asked why the corrected audit that was published on September 19th in the newspaper did not show any changes. Commissioner Sather explained that the auditors are elected officials and they are responsible for the audit.

There were no matters addressed by the Solicitor.

First on the agenda was Chief Tax Assessor, Ken Tucker with a request for the staff to attend the 2018 AAP Fall Conference, to be held November 15-16, 2018. Cost to be paid from UPI Funds. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve attendance to the conference for Ken, Missy Bousum and Brandy Moore.

Interim CYS Administrator, Nicole Leturgey was present with a request to attend several staff trainings. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve attendance for four staff to the PCYA Training at a cost of \$75.00 each. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve attendance of three staff at the SWAN Training at a cost of \$12.00 lunch reimbursement for each. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve attendance of three staff to the CAPS Summit at a cost of \$25.00 each.

CYS Fiscal Supervisor, Claudia Conrad and CYS Fiscal Tech, Chris Riling were present to request consideration for various Purchase of Service Agreements. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve a Purchase of Service agreement with Harbor Creek Youth Services. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve a purchase of Service Agreement with Huntingdon County Child and Adult Development Corporation. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve a Purchase of Service Agreement with Pivotal Point Outpatient Counseling. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve a Purchase of Service Agreement with Mainstream Counseling. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve a Purchase of Service Agreement with Language Line Services.

Executive Director of HCBI, Robert Reitman was present to request consideration of renewing an Administrative Agreement between Huntingdon County and HCBI. It was moved by Commissioner

Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the Administrative Agreement for one year as presented.

Planning Director, Mark Colussy requested consideration to approve an Amendment to the Bell Tower Preservation Phase II Contract. The amendment would include the refinish, refurbish and repair of the two sets of doors to the front of Courthouse. To date, the County has received approximately 74% of the reimbursement from PHMC for the work that was compete leaving a balance of \$18,021.25 in the grant budget. Part of the grant condition is that 20% is withheld until the final report is filed. The total grant award from PHMC is for \$70,850. That is a 50/50 grant, therefore, the total budget would have been \$141,700. The C&D Waterproofing contract was for \$129,110. The contract with Ted Strosser is for \$7,500. Total expenses would be \$136,610, which would leave a balance of \$5090. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve submitting the fourth payment of \$3,851.25. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve extending the PHMC Grant. Additionally, a quote received from the State Correctional Industries was the lowest quote for the refinish, refurbish and repair of the Courthouse doors at \$10,404.77 which includes freight charges. The County Maintenance Department can move the doors to save the freight charges making the quote \$9,654.77. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to accept the quote from the State Correctional Industries for repair of the doors.

Community Development Grant Administrator, Melody Mason requested consideration to accept the USDA HPG Grant award of \$71,718.23. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to accept the award as presented. Melody also requested consideration of the revision request for the Mapleton Water Tank & Line Looping Project. The revision requests extending the FY 2014 three year project Activity Completion period, Expand or phasing the looping of a street, adding the use of force account and increase of the budget. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the request as presented.

Mapping Director, Sean Houck requested approval to purchase a replacement R1 GNSS receiver. The receiver is used to collect high accuracy location data for 911 addressing. The cost of the equipment is \$7,080.84 and will be paid from the Mapping UPI Funds. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the purchase.

There were 0 Veteran Burial allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:49a.m.

Minutes prepared by Michelle Barnett, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary