

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls and Thomas; Chief Clerk, Michelle Cerett; Deputy Chief Clerk, Sarah Helton; Solicitor, Peter McManamon; Planning Director, Mark Colussy; Grant Writer, Maureen Safko; Huntingdon County General Authority, Rob Yelhosky; Conservation Program Coordinator, Celina Seftas; Veteran's Affairs Director, LouAnn Shontz; Chief Tax Assessor, Ken Tucker; EMA Administrative Assistant, Jennifer Kann; Daily News reporter, Kylie Hawn; visitors Bobbi Jo Gearhart and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the March 8, 2016 public meeting. There was no meeting on March 15, 2016 due to the Commissioner's attending the CCAP conference.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There was an addition to the agenda today: In addition to the request to reappoint Ann Reynolds to the Huntingdon County Agricultural Land Preservation Board, it is also requested that Ryan Senft be reappointed and Deb Ridgeway be appointed to the board.

Commissioner Sather noted during the announcements to keep the families of those involved in the incident at the Turnpike exit, in Fulton County, in everyone's thoughts and prayers. He also noted to keep in prayer the residents of Brussels as the city was attacked this morning.

Commissioner Thomas stated that while at the CCAP conference they met with the Governor to express concerns over the budget.

There was no public comments or matters to be addressed by the Solicitor today.

Celina Seftas presented recommendations to appoint 3 Directors to the Huntingdon County Agricultural Land Preservation Board. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to reappoint Director, Ann Kyper Reynolds to the Huntingdon County Agricultural Land Preservation Board. The reappointment is for a 3 year term, which will expire on December 31, 2017.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes;) to reappoint Director, Ryan Senft to the Huntingdon County Agricultural Land Preservation Board. The reappointment is for a 3 year term, which will expire on December 31, 2017.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes;) to appoint Director, Deb Ridgeway to the Huntingdon County Agricultural Land Preservation Board. The appointment is for a 3 year term, which will expire on December 31, 2017.

Rob Yelhosky from Juniata College presented project updates and provided handouts to the Commissioners. Juniata College is seeking 15 million for projects to upgrade existing buildings on campus and the creation of a new soccer field and tennis court. Commissioner Walls questioned the total cost of all of the projects and Rob explained that all of the proposed projects would be close to 15 million. Commissioner Sather thanked Mr. Yelhosky and says that it is nice to see the growth of the College and that Juniata College is an integral part of the community. He requests that the Board be given updates as the proposed projects commence. Commissioner Thomas asked about the Sparks property. Mr. Yelhosky explains that the Sparks approached him about Juniata College using the property, located at the southern end of Huntingdon County near the Bedford County line. The property will be used for educational purposes and recreational activities for the students of Juniata College.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes;) for LouAnn Shontz to attend the County Director's Training Conference in Uniontown, PA June 19-24, 2016. The cost of the room is \$132.87 a night and the registration is \$150 for the conference.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes;) for Ken Tucker and Missy Bousum to attend the Annual conference on Assessment Administration May 4-6, 2016 in Harrisburg, PA. Ken explains that he and Missy need 28 hours of continuing education credits and this conference will give them both 15 hours. Registration for the conference is \$450 and the rooms are \$143.19 a night. The fees for Missy's conference will be taken from the UPI fund and Ken's fee is budgeted.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes;) to approve the Hazardous Material Emergency Preparedness Grant Agreement, as presented by Jennifer Kann, for \$12,400, broken down into \$4000 for the plan and \$8400 for training purposes. The agreement runs from September 30, 2015 to September 30, 2016.

It was moved by Commissioner Thomas, seconded by Commissioner Sather and carried (Thomas, yes; Sather, yes; Walls, yes;) to appoint the 2016 LEPC Committee members as presented. The Committee members are as follows:

Name/Title	Committee Assignment
Joseph Thompson – Chairman	911 Communications
Sandra Wilson – Vice Chairman	Community-at-Large
Commissioner Scott Walls	Elected Officials
John Cirko, Jr	Emergency Management
James Raabe	Industry
Lou Ann Shontz	Community Groups
Jayme Houck	Community Groups
Vincent Lombardi	Emergency Management
Roy Nagle	SARA/Chemical Facilities
Debra Fleagle	Hospitals
Robert Bilger	SARA/Chemical Facilities
David Arendash	Industry
William Benson	Industry
Amy Wise	Industry
Stan McKee	Agriculture
Eugene Sajeski	PEMA Central Area

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes;) to accept the 2016 Public Defenders Contract with Frederick R Gutshall, Public Defender and Jennifer Habel, Deputy Public Defender. Jim Cassatt questions the amounts each attorney is paid. \$62,190 for the Public Defender and \$58,872 for the Deputy Public Defender.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes;) to approve the Notice of Intent to Award the Clock Tower Bid to C&D Waterproofing. Mark Colussy explains that 3 bids were received and each bid fit within the budget for the project. Maureen Safko says that by approving a “notice of intent to award” it will allow the contractor time to get his Insurance Documents and Bonds that are needed prior to officially awarding the bid. Maureen also says that she is very pleased with C&D Waterproofing’s solutions to prevent water damage to the clock tower. Jim Cassatt asked if a Project Manager was awarded for this project and how the person was paid. Maureen explains that there was a project manager approved at a meeting prior to the requesting of bids, for \$12,500 and half of that salary is paid for by a grant.

Next was a request to approve conflict counsel contracts. Kylie Hawn asked for clarification of a “conflict counsel”. Commissioner Thomas explained that if the Public Defender has a conflict with a specific case then 1 of the 3 conflict counsels would take the case. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes;) to approve the conflict counsel contract for Shoaf and Wencker, LLC. The contract is for a 1 year period of April 1, 2016 – March 31, 2017 and is for 50 cases for the year. Any additional cases will be charged at \$50/hour.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes;) to approve the conflict counsel contract for Lawrence L Newton, Esq. The contract is for a 1 year period of April 1, 2016 – March 31, 2017 and is for 50 cases for the year. Any additional cases will be charged at \$50/hour.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes;) to approve the conflict counsel contract for Lance T Marshall, Esq. The contract is for a 1 year period of April 1, 2016 – March 31, 2017 and is for 50 cases for the year. Any additional cases will be charged at \$50/hour.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes;) to approve the hiring of Julie Palmer as of 03/14/2016. Julie will be a Part-Time Judicial Records Clerk. Her primary function will be scanning records but she will also assist with the Orphan’s Court, and Prothonotary. Her salary will be reimbursed by the Register and Recorder’s Improvement Fund.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes;) to approve the hiring of Mindy Morgan in the Commissioner’s Office. Mindy will be a part-time as needed assistant who will primarily assist the elections office.

There was five county veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:37 a.m. Minutes prepared by Sarah B Helton, Deputy Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary