

HANDBOOK/PERSONNEL POLICY ACKNOWLEDGMENT FORM

I, the undersigned employee, agree as a condition of employment that the policies and procedures outlined in Huntingdon County's Personnel Policies and Procedures Manual are applicable to my employment. I agree to faithfully abide by those policies and procedures. I further acknowledge and agree that the County may, at any time, change any personnel policy or procedure and I agree to faithfully abide by any such changes.

I further agree that any policy or procedure contained in the Employee Handbook or in the County's Personnel Manual shall not be construed as a contract, express or implied, with me or any other employee nor does it create any rights for me, either individually or collectively, nor does it establish any exceptions to the employment at will doctrine.

I hereby acknowledge receipt of the Personnel Manual.

(Printed or typed name of Employee)

(Signature of Employee)

(Date)