

Huntingdon, PA

Tuesday, August 27, 2019

31-2019

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Meeting Room with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; CYS Director, Shannon Walborn; 911 Director, Chris Stevens; Planning Director, Mark Colussy; Planning Intern, Stan Willis; Planning Grants Administrator, Melody Mason; Deputy Treasurer, Cathy Bilger; Tiffany Jones from the Center for Community Action; Mike Hannon from Juniata Valley Behavioral and Developmental Services; News Reporter, Kylie Hawn and visitor, Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Walls and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the August 20, 2019 Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There was one addition to the agenda. Under Matters for Action the Commissioners will consider a parking lot lease renewal.

There were no announcements.

There were no public comments.

There were no matters to be addressed by the Solicitor.

Tiffany Jones, from the Center for Community Action, asked for consideration of approval for the Tier I Environmental Review for the Continuum of Care Grant. This grant would be for \$103,000 to aid children that fit the definition of homelessness according to the Department of Housing and Urban Development. This is a renewal, and this review is renewed every five years. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Chris Stevens, 911 Director, asked for consideration of approval for the Butler Knob Tower Site agreement with Mifflin County. This is a 50 year agreement to share shelter space at the tower site. If this agreement is signed, Huntingdon County can invoice Mifflin County for half the cost, which would amount to \$25,731.50, as well as splitting maintenance and repair costs in the future. Jim Cassatt asked if Huntingdon County has to put up \$25,000 as well. Mr. Stevens responded that Huntingdon County has already paid the full cost for the site. This agreement would allow the County to recoup half the cost. Mr. Cassatt asked what we paid for to begin with if the site was donated. Mr. Stevens responded that we bought the shelter, the generator, and paid to run electricity to the site. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Shannon Walborn, CYS Director, asked for consideration of approval for four employees to attend the Conducting Child Abuse Investigations Training offered through a grant that pays for the registration and hotel fees. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

Shannon Walborn asked for consideration of approval for 2 employees to attend the PA Children and Youth Administrators (PCYA) Quarterly Meeting. Registration is \$150 per person and the hotel will be \$127 per night for a total cost of \$681. This is a budgeted expense and is reimbursable by the State. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Mark Colussy, Planning Director, asked for consideration of approval to contract with CES Engineering, LLC for the three year CDBG Related Services Engineer Contract. Commissioner Thomas noted that this would save time on future projects as we will not have to put out an RFP. Commissioner Sather asked if CES Engineering can provide us a quote for projects that come up in these years. Mr. Colussy responded that they can give rough estimates before work is completed and that we can pay them out of CDBG funds rather than the general fund. Jim Cassatt expressed that he has a problem with authorizing a firm to do work without knowing the cost. Commissioner Thomas noted that a complete list of hourly costs was submitted. Mr. Cassatt asked if the rate in the contract was negotiable. Commissioner Sather noted that the costs appear as a range from \$30 to \$130 per hour plus 15% of the estimated cost up front. Mr. Cassatt asked if that meant they could charge us \$130 per hour plus 15% for every project and the County would have no ability to refuse. Commissioner Sather noted that the contract leaves us with the ability to look elsewhere. This agreement simply establishes possible rates for possible future projects. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Under Matters for Action, consideration of approval was given for a lease agreement with Kathleen Herr for the Annex II parking lot. This is a renewal that has been reviewed by Solicitor McManamon. It is the same as last year's agreement for \$4,400 annually plus real estate taxes on the property. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

There were no Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:05 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary