

Huntingdon, PA

Tuesday, November 19, 2019

42-2019

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Meeting Room with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; Elections Coordinator, Tammy Thompson; Deputy Warden, Brad Glover; Veterans Affairs Director, Brian Bassett; Corey Troutman and Ed Zack from Susquehanna Accounting; Barbara Covert and Michelle Heane from CareerLink; News Reporter, Kylie Hawn and visitors, Andrew Miller, Bruce Perow, Kaden Reamer, Riley Confer, Grace Brindle, Allison Troup, Jacee Eeline, Maddie Deforrest, Tori Thompson, Lexi Fagan, Harper Lewis, Dan Nead, Larry Berger, Jackie Confer, and Chandler Lauer.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the November 12, 2019 Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no additions to the agenda.

Commissioner Sather announced that there will be no meeting next week as the Commissioners will be attending the County Commissioners Association of Pennsylvania Fall Meeting in Hershey.

Commissioner Walls expressed his appreciation for the young adults in attendance at this meeting. Local government is very impactful on your lives and it is important to be informed and vote. Commissioners Sather and Thomas also expressed their gratitude for the students in attendance. The school group is called the Connect Government Group. They study government, social studies, and English and they work in the community.

There were no public comments.

Under matters to be addressed by the solicitor, Peter McManamon opened the TAN bids. The first bid was from Community State Bank with an interest rate of 2.34% and an interest rate of 1.45% on an interest-bearing account. The second bid was from Kish Bank with an interest rate of 2.62% and a balance-dependent interest rate for the interest-bearing accounts ranging from .3% to 1.8%. The third bid was from CBT Bank with an interest rate of 2.06% and a balance-dependent interest rate for interest-bearing accounts ranging from .5% to 1.5%. The fourth bid was from First National Bank with an interest rate of 1.76% and an interest rate of 1.8% on an interest-bearing account. The fifth bid was from Juniata Valley Bank with an interest rate of 2.43% and an interest rate of 1% on an interest-bearing account. The sixth bid was from Mifflin County Savings Bank with an interest rate of 2.21%.

Michelle Heane from PA CareerLink requested consideration of approval for the fourth quarter Medical Assistance Transportation Program. The current trip rate, \$22.68, is a decrease from July. They currently

have 4,515 applications. 1,806 are also registered for CART. 502 persons with disabilities may also use CART for non-medical services. There is also a driving reimbursement of \$.12 per mile that benefited 107 households in the month of November. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Barbara Covert from PA CareerLink provided information on Employment and Training youth programs. The summer work program allows students to gain skills for careers that they are interested in for the future and looks great on a resume. The career and development program takes place in participating schools. Participating students will attend a class once per week for nine weeks to prepare youth to enter the job market. In addition to the educational experience they will receive, the students also receive credit towards their graduation and a stipend of up to \$200. The SLIP Intern Program is for college-bound high school graduates and can provide funding for one and two year education programs after high school.

Corey Troutman and Ed Zack of Susquehanna Accounting and Consulting Solutions presented information related to the cost recovery plan for Children and Youth expenses. The federal government allows counties to recoup indirect costs for federal programs. Indirect costs include payroll, accounts payable, administration, and maintenance expenses, among others. Consideration of approval was given for the cost allocation plan agreement with Susquehanna Accounting and Consulting Solutions. The fees for each year are all-inclusive with a cost of \$8,000 for 2018, \$8,240 for 2019, \$8,487 in 2020 and \$8,742 in 2021. Ed Zack noted that counties usually are able to recoup approximately \$100,000. Kylie Hawn asked if this money is in addition to the funding already received by the county. Mr. Zack responded that yes, the county can add these expenses to the reimbursement we are getting from the state. Mr. Troutman clarified that this agreement will provide the plan under the uniform guidance that would allow the county to seek reimbursement of those funds. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Brad Glover, Deputy Warden, requested consideration of approval to promote Barry Morder from temporary full-time corrections officer to permanent full-time corrections officer effective December 2, 2019. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Tammy Thompson, Elections Coordinator, provided an update on the election. Ms. Thompson discussed how an election is closed out and discussed how individuals can register to vote.

Consideration of approval was given to accept the TAN bid from First National Bank. The Treasurer was consulted by Solicitor McManamon during the course of the public meeting. Treasurer Harry is also in agreement with accepting the TAN bid from First National Bank. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration of approval was given for an engagement letter with Zelenkofske Axelrod, LLC for the 2020 audit. The auditor is changing because best practices indicate that the external auditor should be changed every five years and we have been using Maher Duessel for a number of years. The engagement letter provides an all-inclusive maximum fee for each year beginning with 2019 at \$38,000, 2020 at \$39,140, 2021 at \$40,315, 2022 at \$41,525 and 2023 at \$42,770. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

There were no Matters for Action.

There were no Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:30 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary