

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Meeting Room with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Deputy Chief Clerk, Tracey Rhodes; Planning Director, Jim Lettiere; Community Development Administrator, Jen Bellis; CYS Director, Shannon Walborn and Daily News Reporter, Kylie Hawn.

CYS Fiscal Tech Chris Dixon attended via GoToMeeting.

The meeting was called to order at 9:30 a.m. by Commissioner Sather. Prayer was led by Commissioner Thomas and the Pledge of Allegiance to the flag was led by Commissioner Sather.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the previous week's minutes as presented.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve payment of bills.

There were no additions to the agenda.

Under announcements, Commissioner Thomas asked residents to get their COVID vaccines and to allow their eligible children to get vaccinated as well. Commissioner Sather expressed that he hopes everyone had a good holiday weekend and asked drivers to be aware of students now that school is back in session.

There were no public comments.

There were no matters to be addressed by the solicitor.

Under new business, Jim Lettiere and Jen Bellis from the Planning Department requested consideration of approval to attend the APA/PPA Annual Conference. Funds for this conference are budgeted. The total cost will be \$873 if using a personal vehicle and \$828 if using a county vehicle. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Jim Lettiere and Jen Bellis requested consideration of approval for change order number 4 for the library elevator project. This change order will decrease the total cost by \$4,000 for liquidated damages as a result of not having the work completed by the substantial completion deadline. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Jim Lettiere and Jen Bellis requested consideration of approval for pay application number 9 to Mid-State Construction, Inc. for the elevator replacement project in the amount of \$2,408.09. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Jim Lettiere and Jen Bellis requested consideration of approval for pay application 10 to Mid-State Construction, Inc. for the elevator replacement project in the amount of \$13,818.78. This is the final pay. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Jim Lettiere and Jen Bellis requested consideration of approval for a notice of award to Graciano Corporation for the Mapleton Reservoir Project. They were the sole bidder on this project. The bid came in higher than expected and the project engineer is negotiating with the contractor on ways to lower the overall cost. Commissioner Thomas asked what will happen if the contractor and the engineer cannot come to an agreement on the price. Mr. Lettiere responded that we would not enter into a contract. There

would be no notice to proceed. Kylie Hawn asked what the difference is between the bid and the available funds. Ms. Bellis noted that it is about \$30,000. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

Shannon Walborn, CYS Director, requested consideration of approval for the resignation of Caseworker Kayla Stake effective 9/30/2022. She commended her on her excellent work for the agency. She goes above and beyond every day. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

Shannon Walborn requested consideration of approval for Attorney Ghaner, 2 project staff members and one fiscal staff member to attend the 2022 PCYA October quarterly meeting. The cost is \$75 for Attorney Ghaner and \$150 per person for the other staff members plus use of county vehicles and the cost of meals not covered through registration. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Chris Dixon, CYS Fiscal Tech, requested consideration of approval for an addendum to Sarah Jefferson's current contract. The addendum will allow for expanded services for the agency. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Chris Dixon requested consideration of approval for a purchase of service agreement with Summit Schools, Inc. (Summit Academy). This is for contract year July 1, 2022 through June 30, 2023 for residential services for boys. This is a renewal at the state approved rates. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Chris Dixon requested consideration of approval for a purchase of service agreement with Family Care Services, Inc. This is for contract year July 1, 2022 through June 30, 2023 for foster care services. This is a renewal at the state-approved rates. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration of approval was given for the resignation of Deputy Chief Clerk, Tracey Rhodes effective 9/23/2022. Heather Fellman expressed that Tracey Rhodes did a phenomenal job during her time with the county and she will be very missed. It was moved by Commissioner Walls, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes; Thomas, no) to accept Ms. Rhodes's resignation with regrets.

There were no matters for action, information and discussion.

There were no Veteran's Burial Allowance.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:04 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary