

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke, and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Chief of Police, Rufus Brenneman; Southern Alleghenies EMS Council Representative, Dan Eberhart; Chief Assessor, Ken Tucker; Mapping Specialist, Missy Bousum; Register and Recorder, Jinny Cooper; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Recycling Coordinator; Lou Ann Shontz; CYS Administrator, Joyce Zolten; Daily News Reporter Zach Myers and visitors Bruce Pergament and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the flag led by Commissioner Fluke.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve of the minutes of the May 6<sup>th</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were no additions to the agenda, public comments or items addressed by the Solicitor today.

Commissioner O’Korn announced that there will be no public meeting next week due to the election. He also reminded residents that the Polling place for Shirley/Mount Union District was moved to the Allenport Lions Club.

First on the agenda today was Police Chief, Rufus Brenneman with a request to approve a second amendment to the contract with LR Kimball. The amendment will include the Automatic Location identifier service, which provides an accurate location when an emergency call is made. The amendment was approved by the 911 board, therefore Rufus is presenting it to the Commissioners for consideration. The contract is for a period of one year from April 1, 2014 through March 31, 2015 and the cost per month is \$2,000.00. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the contract as presented.

Dan Eberhart, Southern Alleghenies EMS Council was present today with two Proclamation requests. The first one was to Proclaim EMS week in Huntingdon County. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to Proclaim the week of May 18<sup>th</sup> through May 24<sup>th</sup> as EMS week. Dan stated there will be several events happening around the County next week.

The second Proclamation was for EMS Children’s Day. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to Proclaim May 21<sup>st</sup>, 2014 at EMS Children’s Day in Huntingdon County.

Jinny Cooper, Register and Recorder was present today to request permission to proceed with implementing a Uniform Parcel Identifier. Jinny and her committee have held meetings with all those involved in the process and obtained feedback. After working with her Solicitor to work out the details, she is ready to move forward. Currently, real estate Deeds are recorded in her office under a deed book and page number. The Tax Assessment has the same records recorded under a parcel number. The UPI would be a universal way to identify all real estate related documents including deeds, mortgages, satisfactions, right of ways, subdivisions, and easements.

After further discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to authorize Jinny to move forward with the process.

Joyce Zolten, CYS Administrator was present today with two personnel requests. It was moved by Commissioners Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the hiring of Tara Harlos, Caseworker effective May 19, 2014. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to accept the resignation of Kelli Bracco, Caseworker effective May 16, 2014.

Mark Colussy, Planning Director and Lou Ann Shontz, Recycling Coordinator requested permission to submit the 902 grant. The total amount being requested was \$13,142.00 with 90% being reimbursed through the 902 grant and 10% County match, which would come from the South Central Agency account. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the 902 grant in the amount of \$11,828.00 with the 10% county match of \$1,314.00 from the South Central Agency.

Mark Colussy, Planning Director and Maureen Safko, Grant Administrator requested approval of the 2013 CBDG entitlement contract in the amount of \$313,294.00. The money will be used for the Birmingham Borough water line replacement and the Mt. Vernon Avenue storm water project in Smithfield. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, no; Thomas, yes) to approve contract number C000057569 for the 2013 CDBG entitlement grant.

Mark also presented several change orders for the Courthouse first floor project for consideration. First was change order 4 in the amount of \$1,656.00, which would allow some additional wiring to be updated in the Prothonotary’s new space. This additional need was discovered when walls were removed. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve change order 4 in the amount of \$1,656.00.

Change order 5 was presented as well and will reduce the overall contract by \$950.00. These changes are related to work in the initial contract that will now be covered under the HVAC contract, the decision not to remove and rebuild an existing wall and changes to the need for countertop refinishing. After discussion, it was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve change order 5 as presented.

Next was discussion regarding change order 1 for the HVAC Contract. Commissioner Fluke suggested keeping and reinstalling the steam radiators as a secondary source of heat. Mark presented a cost estimate for the suggested change in the amount of \$3,500.00. He stated he doesn’t feel retaining the steam radiators is necessary or efficient. It was moved by Commissioner Fluke, seconded by Commissioner Thomas for discussion purposes to approve change order 1 for the HVAC contract. The motion failed on a vote of 1-2 being (O’Korn, no; Fluke, yes; Thomas, no).

Mark presented two Act 13 legacy fund recommendations from the Planning Commission. Two applications were received, one from Smithfield Township and one from Alexandria Borough. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the Smithfield Township project in the amount of \$4,228.50 to repair a damaged section of sidewalk at Riverside park. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to approve the Alexandria Borough project in the amount of \$9,023.03 improvements to their community park.

Lastly, Mark presented an invoice from CES Engineering for the preparation of the HVAC bidding documents. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the CES engineering invoice in the amount of \$742.50. Commissioner Thomas noted that by re-bidding the HVAC project, the County saved \$18,000.00.

The last item on the agenda today was the approval of the 2014 contract with Central Counties Youth Center for a period of January 1, 2014 through December 31, 2014 and the allocation for this year is \$114,198.00. There was discussion regarding the increasing costs of this contract. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the contract as presented.

There was one county veteran burial allowance and installation of one Government headstone approved today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 11:21 a.m.

Respectfully Submitted,

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Jeffrey Thomas, Secretary