

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Treasurer, Rich Irvin; Keller Engineers Vice presinet, Tom Morisi; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Ed Dibble, Weatherization Inc. Director; Daily News Reporter, Garrison Crow and visitors Larry Burger, Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner O’Korn and the Pledge of Allegiance to the Flag led by Commissioner Thomas.

Michelle noted that Commissioner Fluke requested his budget comments from last weeks meeting be attached to the minutes. Commissioners O’Korn and Thomas had no objections to that request. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the December 3<sup>rd</sup> meeting with Commissioner Fluke’s written comments attached.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were two additions to the agenda today that will be addressed with Mark Colussy’s agenda items.

Commissioner O’Korn announced several upcoming meetings. He stated that the retirement board will be meeting today at 1:00 p.m. and the public budget hearing will be held today at 2:00 p.m. In addition, a public hearing will be held on Thursday, December 12<sup>th</sup> at 11:00 a.m. to receive public comments on the County Human services plan.

There were no public comments or items addressed by the Solicitor today.

Michelle advertised the sale of a 1999 Dodge caravan. The bids were to be opened at today’s meeting but no bids were received.

Tom Morisi, Keller Engineers presented a recommendation for payment for the St. Mary’s FGM project in the amount of \$62,590.00. This will leave a balance of \$600.00 due on the project, which will be considered after the planting is completed in the spring. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the payment as presented. Mark Colussy noted that the payment will be provided by DEP.

Next on the agenda was the awarding of the 2014 TAN loan. Solicitor McManamon and Treasurer Irvin have reviewed the bids and presented two recommendations today. After discussion, it was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to award the 2014 TAN loan to Kish bank for an interest rate of .94%. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to award the interest bearing account bid to Clearfield Bank & Trust at an interest rate of \$.45%.

Mark Colussy presented several items today. First was the award of a project manager for the Courthouse renovation project. Since this is a professional service, three bids were requested. Of those three contractors, two submitted bids. The bids were reviewed by the Solicitor and the Board. The first bid was from Gary Dell in the amount of \$8,250.00 for each of the two phases for a total bid of \$16,500.00. The second bid was offered by CES Engineering for an amount not to exceed \$8,000.00. The bid does not specify phases so Michelle contacted them for clarification. Lee Zeeger confirmed that the bid of \$8,000.00 includes both phases of the project. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to award the project manager bid to CES Engineering for an amount not to exceed \$8,000.00. Commissioner Fluke stated he has high regards for Mr. Dell and he feels the process was not handled fairly.

Mark explained that bids were requested for the HVAC portion of the courthouse renovations with a due date of yesterday. There were no bids received and he feels it was due to time constraints. Therefore, he suggested re-advertising the request for bids. He suggested putting the ad out this week with a mandatory pre-bid conference to be held on December 18<sup>th</sup> and bids due on December 30<sup>th</sup>, 2013. Bids would then be opened at

the public meeting on December 31<sup>st</sup>. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the re-advertisement of the project with the suggested timeline.

Maureen Safko, Grant administrator presented two requests for grant applications today along with the respective resolutions. First was a request to apply for the HOME grant, which will be administered by Weatherization, Inc. This grant would be in the amount of \$350,000.00 and would assist 12 homes in the Broad Top area. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to adopt resolution 23-2013, granting Maureen permission to apply for the HOME grant in the amount of \$350,000.00 as presented.

Maureen would also like to apply for a competitive CDBG grant in the amount of \$500,000.00 for Mount Union Borough. The grant will be used for the Pennsylvania Avenue project. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to adopt resolution 24-2013, granting Maureen’s request as presented.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to accept the resignation of Sally Duvall from the Prothonotary office effective December 19<sup>th</sup>, 2013.

Keller Engineers submitted a request to continue their designation as the County engineer. Tom Morisi commented that Keller Engineers been the engineer for Huntingdon County for more than 20 years and he has enjoyed working with the County. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to designate Keller Engineers as the County engineer for the year 2014.

J&J Ott rentals requested renewal of the lease agreement for the Co-Op extension office space on Fairgrounds road for an additional three years. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to table this item.

There was one county veteran burial allowance and installation of one government headstone approved today.

Commissioner Thomas offered comment on Commissioner Fluke’s budget comments. He stated that Commissioner Fluke’s request to reduce the Huntingdon Library appropriation would put their funding in jeopardy. He supports Commissioner Fluke’s suggestion to contribute to the Mount Union and Orbisonia Libraries but he feels the money should come from the general fund, not from a reduction to the Huntingdon Library.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:39 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

---

Jeffrey Thomas, Secretary