

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioner's Meeting Room with the following present: Commissioners Walls and Thomas; Solicitor, Larry Newton; Chief Clerk, Heather Fellman; Deputy Chief Clerk, Stacie Cutshall; Planning Director, Jim Lettiere; Community Development Administrator, Jen Bellis; Mike Hannon from Tri-County Drug and Alcohol and Daily News Reporter, Kylie Hawn.

Commissioner Sather and EMA Director, Katie Unger attended via GoToMeeting.

The meeting was called to order at 9:30 a.m. by Commissioner Walls. Prayer was led by Commissioner Thomas and the Pledge of Allegiance to the flag was led by Commissioner Walls.

It was moved by Commissioner Thomas, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the previous meeting.

It was moved by Commissioner Sather, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes) to approve payment of bills.

There were no additions to the agenda.

Under announcements, Commissioner Thomas asked residents to get their COVID vaccines and to vaccinate their eligible children. He also commented that there is supposed to be bad winter weather later in the week. He urged everyone to use caution in their travels. Commissioner Walls noted that the County Offices will be closed from December 23rd through December 26th for Christmas.

There were no public comments.

Under matters to be addressed by the solicitor, Solicitor Newton noted that he has received an inquiry from First National Bank wanting to renew their lease at the Annex building. He asked if the Commissioners want to maintain the same terms or negotiate. Commissioners Walls and Thomas said they would like to look at the contract.

Under new business, Wendy Melius from the Center for Community Action requested consideration of approval for Resolution 16-2022 for the 2019 ARPA Whole Home Grant to help with costs of minor home repairs for homeowners in the County. It was moved by Commissioner Thomas, seconded by Commissioner Sather and carried (Thomas, yes; Sather, yes; Walls, yes).

Jim Lettiere, Planning Director, requested consideration of approval for a sub award agreement between Huntingdon and the Pennsylvania Downtown Center for an Active Transportation Plan. The amount of grant funding will be \$25,000 and Huntingdon County will contribute \$5,000 of budgeted funds. This will be for contract year October 1, 2022 through September 30, 2023. An RFP was sent out a month ago. Responses are due on December 16th. The Planning Department will rank the responses and bring them back to a public meeting for approval. The plan must be completed and adopted by September 30, 2023. Commissioner Thomas commented that approval of this plan will open the door to more funding opportunities. It was moved by Commissioner Sather, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

Jen Bellis, Community Development Administrator, requested consideration of approval for a service agreement with CEDA-COG. They will handle all of the intake and the construction process for the Smithfield Township Housing Rehab

Program, which we are using funds from our CDBG accounts in 2020, 2021 and 2022. It was moved by Commissioner Thomas, seconded by Commissioner Sather and carried (Walls, yes; Thomas, yes; Sather, yes).

Jen Bellis requested consideration of approval to revise the Huntingdon County Procurement Policy to meet DCED requirements. Minor changes were made to DCED standards. These updates to the Huntingdon County policy would update our standards to match the new DCED standards. It was moved by Commissioner Sather, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Consideration of approval was given to reappoint Charles Culbertson and Thomas Weyandt to the JVBDS Citizens Advisory Board for a three-year term. It was moved by Commissioner Thomas, seconded by Commissioner Sather and carried (Sather, yes; Walls, yes; Thomas, yes).

Katie Unger presented an update on COVID-19. The number of county cases stands at 13,357. The State total is 2,772,230. We are in the medium level of community spread. Hospitalizations stand at 1,264. The incident rate is 72.7 for the County and 77.8 for the State. PCR is at 6.7% for the County and 10.9% for the State. Long-term care facilities are currently reporting positive cases in 17 residents and 7 staff members. 25,373 people have been vaccinated in Huntingdon County and 3,713 have received their booster. There were no additional deaths in the last week for a total of 269 since the beginning of the pandemic.

There were no matters for action.

There was one Veteran's Burial Allowance.

There being no further business, it was moved by Commissioner Sather to adjourn the meeting at 10:02 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

Jeffrey Thomas, Secretary