

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Meeting Room with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon; Deputy Chief Clerk, Kellie Benson; CYS Fiscal Supervisor, Claudia Conrad; CYS Fiscal Tech, Chris Riling; Veterans Affairs Director, Brian Bassett; Community Development Administrator, Stacia-Fe Gillen; Probation Director, Len Hahn; Treasurer, Susan Harry; News Reporter, Kylie Hawn and visitors, Jim Cassatt, Mike Hannon, and Ginny Gill.

The meeting was called to order at 9:30 a.m. by Commissioner Sather, followed in prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Walls.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the February 4<sup>th</sup> Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

Two items from Len Hahn, Probation Director, were added to the agenda. The first is a request to hire for the position of juvenile probation officer and the second is for approval for the Grant In Aid renewal for 2019-2020.

Commissioner Sather announced that County offices will be closed on February 17<sup>th</sup> for President's Day.

Jim Cassatt commented that he filled out a Right to Know request and submitted it to the Treasurer's Office to obtain numbers related to the millage for the Bailey Building. He noted that the numbers he received were not penny for penny like the report that the Commissioners had given him for 2018 and 2019. Commissioner Sather noted that the millage on the Bailey Building stays exactly the same from year to year. Mr. Cassatt said that that is not what was collected. Commissioner Sather noted that they would have to get a report put together of what was collected to be able to speak to those numbers. He reiterated his request that Mr. Cassatt put these types of detailed questions in writing and submit them to the Commissioner's Office as the Commissioners do not carry all financial records with them to the public meetings and are therefore unable to answer these types of questions in this setting.

There were no matters to be addressed by the solicitor.

Under new business, consideration of approval was given for a Proclamation declaring the week of February 9-15, 2020 as Cardiac Rehabilitation Week. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Claudia Conrad, CYS Fiscal Supervisor, and Chris Riling, CYS Fiscal Tech, requested consideration of approval for a purchase of service agreement with Diversified Treatment Alternative Centers. This is a residential psychiatric treatment facility for boys. This is a new contract effective July 1, 2019 through

June 30, 2020. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

Brain Bassett, VA Director, requested consideration of approval to attend the Pennsylvania State Association of County Directors of Veterans Affairs (PSACDVA) Conference. The registration fee is \$150. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Walls, yes; Thomas, yes; Sather, yes).

Stacia-Fe Gillen, Community Development Administrator, requested consideration of approval for the appointment of herself as the authorized signatory for the CDBG and HOME invoices. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Stacia-Fe Gillen requested consideration of approval for the Smithfield CDBG sub-recipient agreement. Smithfield signed this agreement on February 4, 2020. Ms. Gillen noted that the Commissioners should expect to receive sub-recipient agreements for Todd Township and Mount Union Borough in the near future. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

Susan Harry, Treasurer, requested consideration of approval to hire for a part-time position through the CareerLink After-School Employment Program. There will be no cost to the County for this hire and the student will begin on Tuesday, February 18<sup>th</sup>. The program lasts for 12 weeks and students work 24 hours per week. Pre-employment screenings have been completed. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes).

Len Hahn, Probation Director, requested consideration of approval to hire Mikayla Brumbaugh to the position of Juvenile Probation Officer. Starting salary will be \$30,235.65 based on the starting salary agreed upon in the union contract. Her starting date is February 10, 2020. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes).

Len Hahn requested consideration of approval to sign the agreement for the Adult Grant In Aid renewal for fiscal year 2019-2020. Through this agreement the County will receive approximately \$22,000 in Grant In Aid. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes).

There were no matters for action, information and discussion.

There was 1 Veteran's Burial Allowance.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 10:00 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary