

Huntingdon, Pa.  
Tuesday February 8, 2011  
5-2011

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date in the Commissioners Meeting Room with the following being present: Commissioners Kough Pittenger, Hoover, and Fluke; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Jeff Gill, The Daily News; Brian Wisser and Shawn Ritchey, Keller Engineers; Staff from Westminster Woods: Lisa Cirignano, Lori Mills, Brian Shaffer, Terri Clites, Ruthann Garlock, Sara Allison, Lisa Aurant, and Diane Bilger; Bryan, Anna Mary and Curt Wenzel; and visitors Bruce Pergament, Joan and Jim Cassatt, Gary O'Korn, Charlie Coleman, Eugene Goshorn, and Ginny Cooper.

The meeting was called to order at 9:30 a.m. by Chairman Hoover followed by Prayer led by Commissioner Kough Pittenger and the Pledge of Allegiance to the Flag led by Michelle Cerett.

There were no additions or corrections to the February 1<sup>st</sup> minutes.

It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Hoover, yes; Fluke, yes; Kough Pittenger, yes) to approve the minutes of the February 1<sup>st</sup> meeting.

It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Fluke, yes; Kough Pittenger, yes; Hoover, yes) to approve payment of invoices for the week.

There were no additions to the agenda today.

There was no public comment today.

There were no matters to be addressed by the Solicitor today.

Janet Hanks returned this week with a revised agreement for the Commissioners to sign. She presented the contract last week and Solicitor McManamon made recommendations for changes to the termination language. That change was made and Solicitor McManamon has approved the new contract. Janet did mention that she discovered we would need an additional license for the Tax Assessment and Treasurers offices to use this software after they move to the Bailey Building. The license will be an additional \$6,000.00 and will allow five more users. It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Kough Pittenger, yes; Hoover, yes; Fluke, yes) to approve the Landex Contract for the Register and Recorders office in the amount of \$111,108.00

Richard Irvin, Treasurer presented the Commissioners with an agreement to be signed that will allow him to accept credit card payments for delinquent taxes, hunting licenses and fishing licenses. This service will be of no cost of the County but will be beneficial to the public. This agreement will also allow the Treasurers' office to sell dog licenses online via the County website. It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Hoover, yes; Fluke, yes; Kough Pittenger, yes) to approve a two year contract with Value Payment Systems, LLC.

Brian Wisser and Shawn Ritchey were present from Keller Engineers with a request to approve the revised construction services contract for Walnut Grove Bridge. The contract was originally approved in the Fall of 2010 but has been revised. The new contract services contract is approximately \$16,000 less than the original contract. This reduction was due to a decreased amount of overtime permitted for the job and a reduced amount of time required for the inspector on the job. It was moved by Commissioner Kough Pittenger, seconded by Commissioners Fluke and carried (Fluke, yes; Kough Pittenger, yes; Hoover, yes) to approve the revised construction services contract for the Walnut Grove bridge rehabilitation in the amount of \$98,102.40. The work on the bridge will begin in March and is expected to take approximately six months.

Brian requested approval of reimbursement #13 for Walnut Grove bridge rehab project.

It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Kough Pittenger, yes; Hoover, yes; Fluke, yes) to approve reimbursement #13 in the amount of \$244.44

Brian and Shawn also provided the Board and the public with an update on County bridge projects. The Runk bridge rehabilitation was delayed slightly due to some additional survey work recommended by Penn DOT. The work has been completed and the project is now moving forward. Brian Wiser anticipates submitting the final plans to Penn DOT by February 18, 2011. Pending approval of the plans, the bid process and notice to proceed are expected to be completed by April 30<sup>th</sup>, 2011. Work on the bridge is expected not to exceed 120 days and the anticipated completed date is September, 2011. The project cost is estimated at \$300,000.

The County was awarded Penn DOT enhancement funds for the St. Marys bridge rehabilitation project. Brian will be submitting plans to Penn DOT within two weeks for this project. Upon Penn DOTs approval, Brian will present the plan to the Commissioners for approval. The project is expected to be done sometime in 2012 at the earliest.

Maureen Safko was present with an update on the Shirley Home energy improvement project. Two weeks ago, the Commissioners approved a notice of intent to award the general and mechanical contracts to Southern contractors. The awarding was contingent upon the nullification of a previous contract with Southern contractors. Maureen has received the written notice that Southern contractors agreed to void that previous contract and she is now ready to issue a notice to proceed. It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Hoover, yes; Fluke, yes; Kough Pittenger, yes) to award the general and mechanical contracts for the Shirley Home energy improvement project to Southern Contractors.

Lisa Ciragnano was present with several staff members from Westminster Woods. The Oaks at Westminster Woods was one of twelve Nursing Home facilities to receive an Excellence in Quality Care award from the Office of Aging and Long-term living. Lisa invited the Commissioners to attend the award ceremony but they were unable to attend due to a previous commitment. However, they felt it was an honorable award to receive and invited the staff from Westminster Woods to the public meeting so they could present them with a letter of recognition. The Commissioners commended the staff for a job well done and stated they are proud to have a facility like Westminster Woods in Huntingdon County. It was moved by Commissioner Kough Pittenger, seconded by Commissioner Fluke and carried (Fluke, yes; Kough Pittenger, yes; Hoover, yes) to present the staff at Westminster Woods with the letter of recognition for receiving the Excellence in Quality Care award.

It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Kough Pittenger, yes; Hoover, yes; Fluke, yes) to accept the resignation of Lee Saylor from CYS effective February 11, 2011.

Bryan Wenzel was present with his parents to be recognized for completing his Eagle Scout award. Bryan built a pavilion for the residents at Shirley home as part of his Eagle Scout project. It was moved by Commissioner Fluke, seconded by Commissioner Kough Pittenger and carried (Hoover, yes; Fluke, yes; Kough Pittenger) to award Bryan Wenzel with a letter of recognition for the completion of his Eagle Scout award.

The Commissioners had no veteran burial allowances to approve today.

There being no further business, it was moved by Commissioner Hoover second by Commissioner Fluke and carried to adjourn the meeting at 11:02 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

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Connie Kough Pittenger, Secretary