

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Lori Sheffield, Elections Director; Lou Ann Shontz; Recycling Coordinator; Terry Sheffield, MATP Program; Rich Irvin, Treasurer; Amy Wise, HCBI; Richard Stahl, Planning Director; Maureen Safko, Grant Administrator; Kylie Hawn, Daily News Reporter; and visitor Jim Cassatt, Chris Hamilton and Crist Fellman.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by Prayer led by Commissioner Fluke and the Pledge of Allegiance to the Flag led by Commissioner Thomas.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes;) to approve the minutes of the September 18<sup>th</sup> meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes;) to approve the payment of bills for last week.

There were two additions to the agenda that will be addressed later in the meeting.

There were no announcements or public comments today. There were no items to be addressed by the Solicitor.

Lori Sheffield, Elections Director provided deadlines for the upcoming election. The last day to register to vote is October 9<sup>th</sup> and the last day to apply for an absentee ballot is October 30<sup>th</sup>. Voted absentees are due back by 5:00 p.m. on November 5<sup>th</sup>. She reminded everyone of the new voter ID law and asked that voters are prepared at the polls. If they do not have ID, they will vote a provisional ballot and provide ID to the Election office within 6 days. She asked that when registering to vote, people include their phone number so she can contact them if there are problems. She also assured the Commissioners that information she receives on applications does not leave the Commissioners office.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the hiring of Cody Hollibaugh, Juvenile Probation officer effective October 1<sup>st</sup>, 2012.

It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (O’Korn, yes; Fluke, abstain, Thomas, yes) to approve Commissioner O’Korn, Commissioner Thomas and Michelle Cerett to attend the CCAP conference November 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>, 2012. The cost of the conference is \$155.00 per person.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve Ruth Edmiston and Michelle Cerett to attend Munis trainings on October 3<sup>rd</sup> and October 5<sup>th</sup> respectfully. Michelle noted there was no cost for the training so the only expense to the County will be travel.

Terry Sheffield and Rich Irvin presented two agreements for signature. The first was the 2012/2013 agreement between the County and the MATP program. Terry informed the Commissioners that a total of 3,671 residents are currently enrolled in the program. He also stated that due to cuts last year and changes made to the program, there is \$46,708.00 that was not used and will be returned to the State. Rich commended Terry and his staff for doing a great job running the program. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the agreement as requested. The anticipated allocation for 2012/2013 is \$732,771.00.

The second agreement was between the County and the Employment and Training office to operate the MATP program with Rich Irvin serving as the Coordinator. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the agreement as requested.

Richard Stahl and LouAnn Shontz presented the 904 performance grant for approval. The documented amount of recycled materials this year was 1,759.23 tons for residential customers and 5,736.34 tons for commercial customers. Reimbursement through the grant is determined on the amount of recycled materials documented.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the grant submission as presented. Commissioner Thomas thanked Lou Ann and Richard for their dedication to this program.

Rich Stahl and Nancy Holland had plans to apply for the Keystone Library grant. Due to the deadlines, they decided it was best to do more research this year and apply for the grant next year.

Rich Stahl and Maureen Safko requested approval of several CDBG items which all required adoption of resolutions. First was a request to modify the 2011 competitive CDBG funds by moving \$100,000.00 from the Porter Township Sewer program to the Housing Rehabilitation line. This is due to the tap fees being less than expected and the sewer laterals being underfunded. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to adopt resolution 12-2012, granting the reallocation of CDBG funds.

Rich and Maureen also requested modification of the 2010 County entitlement CDBG funds by moving \$35,276.00 to the new Mapleton Sewer plant project. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to adopt resolution 13-2012, thereby approving the revision of the 2010 CDBG funds.

There are two new competitive CDBG grants that Maureen and Rich requested approval to apply for. They will both benefit new projects, which Maureen outlined. The first request is for \$500,000.00 for the Dudley area water authority. Chris Hamilton from the Dudley water authority was available to answer questions regarding their project. After much discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to adopt resolution 14-2012, granting Maureen permission to apply for the grant as requested.

The second competitive grant will be used for the Mapleton Area waste water treatment plant rehab project. Maureen would like to request \$220,000.00 for this project and requested permission to do so. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to adopt resolution 15-2012, granting Maureen permission to apply for the additional funding. The Commissioners thanked Maureen for her time and dedication in seeking out this additional grant funding.

Amy Wise, HCBI presented three items related to changes to the current Keystone Opportuntiy Zones. Amy presented these items two weeks ago and has since worked out the additional details.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the de-certification of 87.9 acres that are currently in the zone. The reason for the request is that this land is no longer able to be developed. Amy stated that it would cost nearly \$9 million to make this land usable under the KOZ. Making this change will put that acreage back on the tax rolls for the County. The de-certification also required the adoption of a resolution. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to adopt resolution 16-2012, thereby agreeing to the de-certification as requested.

Amy also requested an addition to the KOZ program of 21.6 acres. This required a resolution as well. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to adopt resolution 17-2012 thereby adding the 21.6 acres to the KOZ.

There were no county veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:01 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully submitted,

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Jeffrey Thomas, Secretary